**COVID-19 Recovery Plan**

Please answer the following questions and provide any additional information related to your business’ recovery regarding the COVID-19 crisis.

1. **Who else is providing support to you and how? For example, is your landlord providing rent relief or creditors changing their collection terms?**

Provide answer here.

1. **Are the business’ HST and payroll deductions / WSIB remittances up to date?**

Provide answer here.

1. **List any loans, credit cards, leases, and lines of credit that you currently have. Are any of these in arrears?**

Provide answer here.

1. **Have you altered your personal drawings? If so, how?**

Provide answer here.

1. **How do you plan to keep your expenses managed? Do you have backups for budget deficits already in place?**

Provide answer here.

1. **How can you adapt your business model to reduce costs, both in the short and medium term?**

Provide answer here.

1. **How will demand disruption impact you and how will you recover from its aftermath?**

Provide answer here.

1. **Please explain in 2-3 paragraphs how you plan to overcome economic or other challenges when the mandated closure is lifted?**

Provide answer here.

1. **Assuming they are required, how will you incorporate “social distancing” requirements in your business operations after re-opening?**

Provide answer here.

1. **Please provide additional information regarding your business’ recovery and any actions you intend to take.**

Provide answer here.

**\*\* Please provide a copy of your latest financial statements – balance sheet, profit and loss statement, as indicated in the application form.\*\***